

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 4th March 2021			
1.	Attendees and apologies			
	Present:	Cllr James Sheppard (Chair), Cllr Stewart Dobson, Cllr Jane Davies (Wiltshire Council); Cllr Jill Turner (West Overton & Fyfield PC); Cllr Mervyn Hall (Marlborough TC); Cllr Martin Phipps (Savernake PC); Cllr Steve Heppenstall (Froxfield PC); Cllr Steve Campbell (Chilton Foliat PC); Cllr Sheila Glass (Ramsbury PC); Cllr Andrew George-Perutz (Berwick Bassett & Winterbourne Monkton PC); Cllr Jim Gunter (Broad Hinton & Winterbourne Bassett PC); Cllr John Hetherington (Ogbourne St Andrew PC); Cllr Sarah Chidgey (Baydon PC); Cllr Stephen Stacy (Avebury PC); Cllr Peter Morgan (Preshute PC); Karen Clay (Aldbourn PC); Steve Hind, Martin Cook, Andrew Jack (Wiltshire Council);		
	Apologies:	None		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 10 th December 2020 <i>Link can be found at</i> https://cms.wiltshire.gov.uk/documents/s186833/201210%20C-ATG%20Meeting%20Notes%20V2.pdf		

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3.	Financial Position			
		Finance sheet to be presented. SHi said that the remaining budget is not negative since many of the projects are scheduled for the new year.		
4.	New process for logging requests for highway improvement schemes			
	Wiltshire Council has now closed the online Issues system that was previously used to request new schemes for consideration by CATG and for Metrocounts. There are now new forms on the Wiltshire Council website. http://www.wiltshire.gov.uk/council-democracy-area-boards Once completed and agreed by the local town or parish council, new Highways request forms are to be sent to CATGRequests@wiltshire.gov.uk			
5.	Top 5 Priority Schemes Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow focus of limited time on those the group wants taking forward.			
a)	Froxfield's Village Traffic Plan	<p>Construction of the western gateway completed June 2020. Commitment from the CATG to also progressing with the design of the eastern gateway. Request for construction to be complete by end of March 2021 before the change to the Area Board boundaries which will affect Froxfield. However, it is understood that the majority of the 2020-21 allocation will be spent to complete the eastern gateway. Consideration by PC to increase contribution greater than 25% for the eastern gateway.</p> <p>Froxfield PC have agreed 25% contribution. Scheme details are being designed. Construction is currently programmed for 10th May.</p> <p>Temp traffic management agreed with Ringway and Streetworks. Notification to West Berkshire Council required as the road markings and traffic management will extend across the border.</p>	<p>SHi said that the plans had been agreed and that the work is on schedule for 10/05/21. There is some lining work that needs to go back into West Berkshire and needs agreement with that authority. SHi confirms the current white lining scheme will remain and be refreshed. Any changes to it need to be agreed in future. Froxfield's move to Pewsey Community Area in May '21 was discussed. This scheme will remain on the Marlborough list as a high priority until work is complete.</p>	A

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b)	<p>Issue 6874 Request for safety measures on A4361 near Winterbourne Bassett + Issue 7023 safety on the A4361 county boundary to Beckhampton.</p>	<p>Accidents on A4361 at Winterbourne Bassett mostly due to speeding and inadequate road markings. Parish council would like present white lines on section from Winterbourne Bassett towards Broad Hinton changed from single to double. Also stretch of road either side of the Winterbourne Bassett turning be reduced to 50mph This has been combined with 7023 to cover the A4361 from the county boundary through to Beckhampton roundabout.</p> <p>Atkins have completed the Speed limit review of the A4361 from the County boundary to Beckhampton. The report has been submitted for consideration. Once supported by the Parish Councils, the proposal can be formally advertised. The cost estimate for implementation including the advert for traffic order will be approx. £13k and this is too high for the current financial year. Agreement to proceed through CATG required before advert. PC contributions to be agreed.</p> <p>CATG have agreed to proceed with the speed limit. Costs for the advert process will be £3k.</p> <p>25% contribution from Avebury PC and 25% from BB&WM PC.</p> <p>TRO Schedule is being prepared.</p>	<p>SHi said that the preparation work to the TRO to change the speed limits is progressing. SHi confirms that Avebury and Winterbourne Monkton & Berwick Bassett will each contribute 12.5%. SS asked exactly when the changes will be advertised. SHi replied. Traffic Orders teams usually require around 8 weeks before advert once they have received the draft order schedule.</p>	A
c)	<p>6373 Move 30mph sign further out of Aldbourne on C189</p>	<p>Moving 30mph sign further out of Aldbourne on C189 can be linked to the request to move a 30mph sign at Baydon and combine the traffic order. Proposal submitted to Aldbourne PC for approval. Once approved the traffic orders will be advertised. Total estimate include traffic order is around £3000. Aldbourne PC and Baydon PC will each contribute 12.5%</p>	<p>JS thought this work has been done. SHi has not been on site to check. KC confirms the work in Aldbourne is done and SG confirms the work in Ramsbury is also done. This can be removed from the list.</p>	

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		<p>Aldbourne PC have approved proposal received but have requested an additional horse warning sign leaving the village towards Baydon.</p> <p>Following CATG approval the speed limit has been submitted to Traffic Orders Team for processing. The scheme is on advert from 3rd Sept to 28th Sept. No comments received. The details for the works package are being prepared for implementation.</p> <p>Works due to be complete on 26th February.</p>		
d)	<p>8-19-10 Marlborough, Frees Avenue Traffic speed and pedestrian safety.</p>	<p>Site meeting undertaken.</p> <p>Request to increase the length of the speed limit. However, for this to be achieved a further speed limit review will have to be undertaken as part of the justification process. Cost of speed limit review £2500.</p> <p>Marlborough TC support for a further speed limit review. Contribution of £625 agreed.</p> <p>£1875 Area Board contribution agreed.</p> <p>Survey request sent to Atkins. Issues with the Covid-19 restrictions and current lockdown are causing delay with progress. This work will not progress until the lockdown has been lifted. Atkins also point out that traffic counts are required and will currently not be representative.</p>	<p>SHi confirms the survey work has not been done yet. This is due to operating procedures with Atkins as well as vehicle volumes being lower due to Covid restrictions. The group felt that in fact car volumes were the same as usual. JS asked if the group is able to put any pressure on Atkins to carry out this work? SHi replied there is nothing that can improve the situation at present and liaison with Atkins will continue.</p>	A

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e)	<p>Issue 7027 New double yellow lining on B4003</p>	<p>Construction method for the lay-bys to be finalised and timing for implementation to be discussed. Martin Cook, Stephen Stacey, National Trust.</p> <p>Stephen Stacey to discuss possible timings for waiting restrictions within the Countywide programme with Jamie Mundy.</p> <p>SH to discuss possible layby locations and construction process with Martin Cook to determine if the waiting restrictions could be implemented before the layby construction.</p> <p>Construction improvement to lay-by unlikely to take place soon due to construction issues and costs. Waiting restrictions could be extended to edge of existing lay-by and then reviewed when improvements have been undertaken. Costs if this is undertaken through CATG would be around £2500 including the advert procedure.</p> <p>'Primrose' yellow lines required within the World Heritage site agreed to be implemented initially.</p> <p>Site visit undertaken and TRO schedule being prepared.</p>	<p>The TRO for extension to the waiting restrictions will be around 34m and will allow parking for 4-5 vehicles. The intention is for this to be advertised and implemented to enable enforcement to be undertaken on vehicles parking outside this area until the new layby is constructed.</p> <p>SS felt the layby needed to hold just 3 car lengths.</p> <p>SS agreed it best to hold another site meeting and the include all parties, inc. National Trust and the new WHS officer with Wiltshire Council to discuss the layby details. Once the new layby is constructed, the waiting restrictions can be revised again but until this achieved, the interim waiting restrictions will help to reduce further damage to the existing verge with the excessive parking.</p>	A
f)	<p>8-19-6 Right of Way PRES12 at junction with A4 at Clatford – request for barrier</p>	<p>PM described the need for a barrier at the end of this footpath where it meets the A4 to help improve safety for pedestrians.</p>	<p>SHi had not been able to do any work on this yet as it is 1st reserve.</p> <p>PM asked for a plan for the footpath. SHi offered to meet on site to look at location.</p>	A 1 st reserve.

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			<p>MC pointed out this is a byway and is open to all traffic. It was agreed the barrier needs to allow traffic onto the byway but protect pedestrians coming out onto the A4.</p>	
6.	Other Priority schemes			
a)	<p>8-19-1 Request for new pedestrian crossing at Marlborough High St.</p>	<p>Marlborough Town Council supports and endorses the petition requesting a pedestrian crossing in Marlborough High Street and will seek further expert advice in order to make supporting recommendations.</p> <p>Consideration has been given to possible formal crossings in Kingsbury St by Patten Alley and across the High St by the White Horse bookshop. Both of these locations are unsuitable for a formal crossing.</p> <p>Site meeting undertaken. Consideration to be given to an informal crossing enhancement across Kingsbury St towards the steps at the front of the Town Hall.</p> <p>Scheme details, including design and costs, to be proposed to Town Council and implementation costs including traffic management required. This is removed from priority list until temporary social distancing schemes are no longer necessary.</p> <p>Crossing to be looked at in conjunction with the town wide traffic strategy.</p>	<p>MH was happy to wait for social distancing measures to be out of the way before progressing this one.</p>	

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b)	<p>Issue 5190 Request for safety works at London Rd, Marlborough.</p>	<p>Further to resurfacing the climbing lane has been removed and the de acceleration lane for the turning into the hospital increased.</p> <p>Overtaking issues have improved, however there are problems with getting in and out of the hospital junction. A topo survey would cost around £1500 -£2000. MH to discuss acceptable contribution with Marlborough TC and Savernake PC for survey. Savernake PC are prepared to contribute 25% for a topo survey.</p> <p>Topo survey to be prioritised.</p> <p>Group site visit required to look at possible solutions including white gates by the existing 50mph limit. If it is decided that changes to the junction layout are required a topo survey will be requested. £1500 allocated from Area Board.</p>	<p>SHi needed to hold the planned site meeting at the hospital junction to better understand the situation and come up with a solution.</p> <p>JD confirmed the money towards the topo survey had been agreed. SHi was not clear how that would help in this location. He may need to consult other colleagues in Highways.</p> <p>MP and SHi will set up another meeting date.</p>	
c)	<p>6614 Request for No Parking measures on A4 at Fyfield</p>	<p>Vehicles, including HGVs, park on both sides of the road on the A4 at the filling station at Fyfield. This causes an obstruction and can be dangerous when other vehicles try to pass them on the opposite side of the road. The PC would like new markings to stop vehicles parking at the sides the A4. JT is liaising with Jamie Mundy. It may be possible to combine this with the work on the B4003.</p>	<p>SHi confirmed JT is in touch with Jamie Mundy at Highways about combining this work with other lining schemes to do at once</p>	
d)	<p>Issue 6784 Request for new signage location for new SID</p>	<p>Marlborough TC is keen to reduce speeding in the town and are looking at buying SIDs to deploy on a rotational basis. There are no suitable columns on Kingsbury St to install a SID. It has been suggested that if a new warning sign is installed at a location on Kingsbury St, it could also be suitable for the SID. CATG agrees to wait until new 20mph limit is installed in case a new post for a repeater sign become available.</p>	<p>SHi has given details of the suitable lighting column to Marlborough TC Clerk. Marlborough TC needs to speak with nearby homeowner to get approval. MH confirms this is in hand.</p>	

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		<p>20mph limit should be allowed to run for 6 months. SH to check if there is a suitable post already installed that could be used for a SID.</p> <p>One of the existing lighting columns may be suitable. MH is happy to trial using a light column. SH recommends checking with residents.</p>		
e)	TAOSJ – Marlborough St Mary's School	<p>Concerns for pupil safety at George Lane by Marlborough St Mary's School. More pupils and parents cross George Lane, both near Duck's Meadow and Van Diemen's Lane. Crossing assessment undertaken and new pedestrian crossing approved. Installation will be over 2020/21 and 2021/22.</p> <p>Action is with TAOSJ. CATG to keep watching brief on this.</p>	<p>SHi pointed out this is not part of his work. JD confirms the crossing is due to go in in July '21. It was agreed this can come off the list.</p>	
f)	8-19-2 Place a sign(s) at the entrance to Manton Hollow advising 'No Through Road'.	<p>Manton Hollow is a no through road that appears on many maps and sat-navs as a through road. It is a regular occurrence that cars and HGVs attempt to turn in the very restricted turning area at western end of the southern arm of Manton Hollow. This has resulted in damage to the two houses that front on to the turning area.</p> <p>A 'No through road' sign' is already installed at junction of Downs Lane with A4. PC have requested another sign is installed at the junction of Downs Lane and Manton Hollow.</p> <p>This can be progressed as a signing request if fully funded by the Town Council and the principle is agreed through CATG.</p>	<p>SHi thought all that is needed is one sign and that order can go to Mark Stansby if fully funded by Marlborough TC and approved through CATG. MH was not happy with being asked to fund 100%. MH will check that Marlborough TC is able to pay around £300 for the sign and SHi will then get a formal quote.</p>	

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g)	8-19-4 Speed limit review at western end of Chilton Foliat (changed from 'Relocate 30mph limit at western end of Chilton Foliat').	<p>This request does not meet the criteria for a 30mph limit which requires 3 frontages/ 100m. A speed limit review costing £2500 would give further information on whether a 40 or 50mph limit would be appropriate.</p> <p>PC have agreed 25% of costs for speed limit review when prioritised, with anticipation of a 40 or 50mph limit in advance of the existing 30mph limit.</p>	SHi said this needs prioritisation by the group in order to progress. SC was happy to wait for this to move up the list.	
h)	8-19-5 Horse warning signs along A4 at North Farm.	<p>Approx. cost for two warning signs £500- £600.</p> <p>PC have agreed to fund depending on confirmation of cost following further investigation of solution. CATG have agreed to support this proposal.</p> <p>Detailed cost estimate £448.31</p> <p>JT confirms that the landowner is happy to pay for signs on their own land. SH to confirm this is acceptable.</p>	SHi said that JT was not happy with the quote for a new sign and has gone about to buy their own sign and place on farmer's land. It was agreed this can come off the list.	
i)	8-19-7 A346 Cadley – request for speed limit review, signing and gates.	<p>Detailed cost for signs £713.92</p> <p>MP confirmed that the cost is acceptable to the PC and that the PC are identifying positions for the signs.</p>	MP confirmed Savernake PC's position and that they have the quote.	
j)	8-19-8 A346 Cadley – traffic lights on A4	<p>Traffic modelling for junction would be required. CATG have approved in principle traffic modelling for Marlborough.</p>	<p>MH felt this needed to be part of the wider traffic study for the town and area.</p> <p>JS felt this was for Wiltshire Council to take forward and will</p>	

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			be pursuing this with area board and town councillors.	
k)	8-19-9 Pedestrian crossing signs on C6 Ramsbury	Detailed cost for signs £568.53 Request from PC to Mark Stansby for implementation to go ahead.	SG confirmed the order is with Mark Stansby although the sign is not yet installed.	
l)	8-19-11 Aldbourne, request for virtual footway	To be prioritised.	SHi has not looked at this yet.	
m)	8-20-1 Lockeridge, pedestrian safety Eckhard(Ivy) Lane	To be prioritised JT to liaise with SH	JT is happy to set up a site visit with SHi to look at situation.	
n)	8-20-2 Ogbourne St George, Request for historic signs	Not discussed as there was no representation at the meeting	SHi was happy to leave this on the list.	
o)	8-20-4 Manton – A4 Road safety and traffic calming	PC to break proposal into smaller separate schemes. Preshute PC to liaise with Marlborough TC.	This has been split into three smaller sections that have been submitted as new requests below. It was agreed this can come off the list.	
p)	8-20-6 Ogbourne Maizey- 20mph speed limit assessment	PC funded 100% PC have requested metrocounts 100% PC funded projects still require top 5 prioritisation due to officer time constraints.	SHi said this needs prioritisation before it can get an assessment for 20mph. JH mentioned a recent Metrocount showing a low speed to qualify. This is now prioritised	A

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q)	8-20-7 A4 Manton to Beckhampton safety audit	JT confirmed that Preshute, Kennet Valley, East Kennet and Avebury parishes have come together to look at this jointly and are looking at a substantive scheme bid for this work. SH points out that funding from the Substantive scheme fund is not suitable for this type of project.	SHi felt this is not suitable for CATG as the project is too big. It might be for Atkins to carry out. JS felt this could be joined with other plans for the wider survey.	
r)	8-20-8 Ramsbury – speed limit consideration- C6 east of village	PC to test via Metrocount to decide whether to progress with speed limit review	SG agreed to put in a new Metrocount to look at this.	
7.	New Requests / Issues			
a)	8-21-1 B4192 western end - SID installation	Request by Chilton Foliat PC to fund and install a SID.	SC described how Chilton Foliat PC will buy and install their own SID. SC has done training in risk assessing sites, etc. He asked for CATG's agreement to go ahead with this scheme. CATG agreed to this. It was agreed this can come off the list.	
b)	8-21-2 Related to 8-20-4 A4 Bath Rd, Manton – request for Traffic Island	Request for traffic island on A4 at Manton/ Marlborough boundary	MH described the three projects for the A4 as coming from Manton Residents' Assoc and these were the ones agreed by Marlborough TC. PM felt they should be taken together as part of the wider traffic survey rather than be taken piecemeal. Manton to discuss further with Marlborough TC.	

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c)	8-21-3 Related to 8-20-4 A4 Bath Rd, Manton – request for transverse yellow markings.	Request for transverse yellow road markings on western approach to zebra crossing, plus solution between crossing and turning to Bridge Street.		
d)	8-21-4 Related to 8-20-4 A4 Bath Road, Manton – request for sign.	Request for sign indicating Bridge St turn westbound between the Pelican Crossing and Bridge St.		
e)	8-21-5 Footpath between Van Diemans Close and George Lane.	Request to widen footpath to access school.	<p>JD described this coming from Marlborough St Mary's School. The path needs to be widened to prevent a log jam of parents at the school's back entrance. She said some clearance work could be done first but the path would need widening properly.</p> <p>MH pointed out there being several owners of the land either side of the path. There either needs to be a permissive path across this land or it would need to be bought. He felt this different ownership would be a big issue.</p> <p>MC pointed out Wiltshire Council does not own any of the land there. This work would need to go to the Rights of Way team and to the Head of Countryside.</p> <p>JS proposed to make this a high priority to show the political desire to move this forward but</p>	A

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			recognised SHi will not do any work on this scheme. CATG agreed to make this a high priority	
8.	Other items			
a)		JS pointed to two slots within the high priority schemes. One had been filled by the Van Diemens Close project. He asked the group to vote on three suggestions: Speed limit review at Chilton Foliat – 4 votes Virtual footway at Aldbourne – 5 votes Speed limit review at Ogbourne Maizey – 7 votes. This will become the 6 th A priority.		
b)		MP asked how the survey into traffic on the A4 and wider area will progress? JS said this was a bigger issue that would need to be taken forward by Wiltshire and Marlborough councillors. SG pointed out that CATG had become bogged down in dealing with lots of big complicated projects. She felt this is not what the group had been set up to do.		
c)		JS said that this was the last CATG meeting of the current council and before elections take place. He thanked members of the group and officers for their work. He also thanked SD who is stepping down as a councillor after 50 years of service. JD thanked Nick Fogg who is also stepping down and who has been Chair of CATG before.		
9.	Date of Next Meeting: The date of the next CATG meeting will be Thursday 27th May.			

Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

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1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications